



Onsite Laptop & Desktop Erasure

We are excited to learn about your project. To kickstart the process, call us at 718-609-1685 or provide us with project information. Send this completed doc, questions and any supplemental project materials to sales@guardiandata.com. Talk to you soon!

First/Last Name	
Company	
Origin Location	
Destination Location	
Email & Phone	
Quote Urgency	☐ RED HOT ☐ SOON ☐ THINKING AHEAD ☐ DATE:
Project Launch Target Date	

PROJECT QUESTIONS

- What type of assets are to be erased?
☐ Desktops - quantity: _____ ☐ Laptops - quantity: _____
☐ Apple - model & quantity: _____
☐ Other: _____ quantity: _____
- What is the standard of erasure for this project?
☐ NIST 800.88 (Purge/Clear Fallback)
☐ Other: _____
If Apple Devices are to be erased a BEAD wiping standard may be required. Is this acceptable? ☐ Yes ☐ No
- Providing enough space and power to complete project is required. Please describe available space and power availability: _____
- Providing AC adapters and/or proprietary power cables is required. Are they available to perform this project?
☐ Yes ☐ No
- For assets that fail the erasure process, what is this project's secure protocol?
☐ Onsite shred ☐ Mark and leave onsite with person of custody. ☐ Other: _____
- It is required that the customer provide any password or security information to perform project. Is the customer able to provide this information?
☐ Yes ☐ No
- What is the final disposition of the assets? ☐ Recycle ☐ Reuse ☐ Remarket ☐ Other: _____
- Does this project include asset packing?
☐ Yes ☐ No
If yes, please describe level: _____
- Does this project include shipping the assets?
☐ Yes ☐ No
- Normal Business Hours & Days (Monday thru Friday – 8AM to 5PM)?
☐ Yes ☐ No

Guardian – Discovery Questionnaire



If no, please describe requirements: _____

11. Are before & after hours available if needed?

☐ Yes ☐ No

If yes, what hours are available? _____

12. Are there any special requirements?

☐ Yes ☐ No

If yes, please describe the requirements: _____

ASSETS MUST BE OFF NETWORK BEFORE PROJECT START DATE