



Guardian – Discovery Questionnaire

Onsite Enterprise Erasure

We are excited to learn about your project. To kick start the process, call us at 718-609-1685 or provide us with project information. Send this completed doc, questions and any supplemental project materials to **sales@guardiandata.com**. Talk to you soon!

First/Last Name	
Company	
Origin Location	
Destination Location	
Email & Phone	
Urgency	☐ RED HOT ☐ SOON ☐ THINKING AHEAD ☐ DATE:

PROJECT QUESTIONS

1. Do you have an inventory of the Data Bearing Devices for this project that includes Make, Model, Serial Number? ☐ Yes ☐ No **(If yes, please attach).**
2. What is the total quantity of drives to be erased? **CLICK HERE TO FILL IN**
Can you provide a breakdown of drives by quantity and capacity? ☐ Yes ☐ No **(If yes, please attach).**
3. What is the standard of erasure for this project? ☐ NIST 800.88 (Purge/Clear Fallback)
☐ Other: _____
4. Are the systems/drives to be wiped encrypted? ☐ Yes ☐ No
If yes, will encryption be turned off or removed prior to the project start date? ☐ Yes ☐ No
5. For assets that fail the erasure process, what is this project's preferred, secure protocol? ☐ Onsite shred
☐ Mark and leave onsite with person of custody. ☐ Other: _____
6. 7. For projects that include storage systems, can you provide pictures of the front and back of the drive array enclosures (DAE) that include the connections? ☐ Yes ☐ No **(If yes, please attach.)**
8. We can connect directly to project storage devices/DAEs for erasure: ☐ **CONFIRMED**
9. ALL assets will be racked, able to be powered and will be off network: ☐ **CONFIRMED**
10. After erasure, are the devices to be decommissioned? ☐ Yes ☐ No
11. Does this project include asset packing? ☐ Yes ☐ No
If yes, describe level: _____
12. Does this project include shipping of the assets? ☐ Yes ☐ No
13. Normal Business Hours & Days (Monday thru Friday – 8AM to 5PM)? ☐ Yes ☐ No
If no, please describe requirements: _____

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13. Are before & after hours available if needed?

☐ Yes ☐ No

If yes, what hours are available? _____

14. Are there any special requirements?

☐ Yes ☐ No

If yes, please describe the requirements: _____

Assets must be racked, able to be powered and off the network prior to Guardian arrival